



## **Walnut Creek School District Citizens' Bond Oversight Committee**

### **Measure D \$60 Million General Obligation Bonds**

#### **Applicant Packet**

The Walnut Creek School District Board of Trustees is establishing a Citizen's Bond Oversight Committee to review expenditures from construction activity associated with Measure D, which was approved by District voters on June 7 , 2016. The Committee will be responsible for ensuring that bond revenues are used only as voters intended and for informing the public of bond expenditures. The Board invites all interested community members to apply for service on the Bond Oversight Committee.

#### **Who will be on the Committee?**

The Bond Oversight Committee must have at least seven members. In addition to two members of the community at large, there must be at least one member from each of the following groups:

- One member who is active in a business organization representing the business community located within the school district.
- One member who is active in a senior citizen's organization.
- One member who is the parent or guardian of a child enrolled in the school district.
- One member who is the parent or guardian of a child enrolled in the school district and is active in a parent-teacher organization.
- One member who is active in a bona-fide taxpayer's organization.

The Bond Oversight Committee may not include any employee or official of the school district or any vendor, contractor, or consultant of the school district. Members must be at least 18 years old, and preference will be given to members who live within the geographic boundary of the District.

#### **What will the Committee do?**

The committee will be responsible for making reports to the Board of Trustees and the community about bond expenditures.

#### **How often will the Committee meet?**

The Committee is required to meet at least one time per year, or more frequently as it deems necessary to fulfill its duty. It is estimated at this time that the Committee will meet approximately 2-3 times per year. Specific meeting dates will be determined by the Committee. Committee members will be appointed by the Board of Trustees to serve a two-year term. A maximum of three consecutive, two-year terms is allowed under the law.

#### **How will the Committee be selected?**

The Board of Trustees will select the Committee taking into account the applicant's professional and/or practical experience, the applicant's recognition in or contribution to his/her community, the diversity of experience on the Committee as a whole, and representation on the Committee from various communities within the district. The Board is expected to appoint the new members of the Committee by the end of September.

**What else should the applicant know?**

Under the provisions of Education Code Section 35233, a member of the Committee may not have any financial interests in any contracts made with the District during the member's two year term. Committee members may also be subject to the Political Reform Act of 1974 and its Conflict of Interest Provision. Members will be required to abide by an Ethics Policy attached to the Bylaws governing the Committee.

All committee proceedings will be open to the public and will be subject to the Brown Act. All documents and reports received or published by the Committee will be a matter of public record, and will be made available on the District's web site.

The Board of Trustees will provide the Committee with administrative support and sufficient resources to publicize the committee reports.

**Where is more information available?**

Please call the Walnut Creek School District at 925-944-6850 for additional information.



**Walnut Creek School District**

**Application for Bond Oversight Committee**

The Board of Trustees of the Walnut Creek School District is establishing a Citizens' Bond Oversight Committee to monitor school construction activities associated with Measure D.

Applicant's Name: \_\_\_\_\_

Home address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

***Proposition 39 requires that the Committee have at least seven members, with one member representing each of five categories. Please check all that apply to you.***

1. \_\_\_\_\_ I am active in a business organization representing the business community located within the \_\_\_\_\_ School District – Please specify:

\_\_\_\_\_

2. \_\_\_\_\_ I am active in a senior citizen's organization – please specify:

\_\_\_\_\_

3. \_\_\_\_\_ I am a parent or guardian of a child enrolled in the \_\_\_\_\_ School District.

4. \_\_\_\_\_ I am active in a parent-teacher organization and a parent or guardian of a child enrolled in \_\_\_\_\_ School District – please specify:

\_\_\_\_\_

5. \_\_\_\_\_ I am Active in a bona fide taxpayer's organization. Please specify:

\_\_\_\_\_

6. \_\_\_\_\_ I am not applying to meet one of the foregoing criteria; I am applying as a citizen at large.

Please answer the following questions:

1. Are you an employee of the Walnut Creek School District? YES NO  
*(Note: employees of the District are prohibited by law from being members of the Committee)*
  
2. Are you a vender, contractor or consultant to the Walnut Creek School District? YES NO  
*(Note: vendors, contractors and consultants to the District are prohibited by law from serving on the Committee)*
  
3. Are you able to regularly attend meetings and complete a two year term as a member of the Committee and refrain from becoming an employee, vendor, contractor or consultant to the District? YES NO
  
4. Will you, to the best of your knowledge, be able to maintain qualification in the membership category previously checked? YES NO

Please provide any information that you believe would be helpful to the District in making its determination of Committee membership (for example, educational or professional background, knowledge of financial matters or construction, service on other boards or committees, or any other relevant information):

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Signature of Applicant: \_\_\_\_\_  
Dated: \_\_\_\_\_

**This completed application must be received no later than 4:00 PM on September 30, 2016 to:**

Marie Morgan, Superintendent  
WALNUT CREEK SCHOOL DISTRICT  
960 YGNACIO VALLEY ROAD  
WALNUT CREEK, CA 94596